

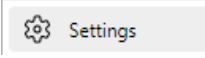
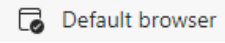
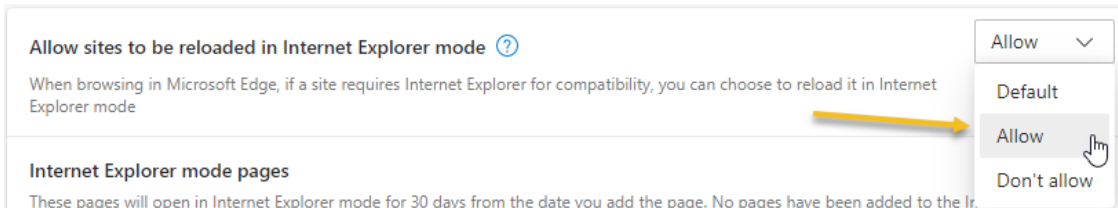


Broken SharePoint Shortcuts Fix

1. Open Microsoft Edge 
2. Click on the three dots in the upper right-hand corner of the Edge window 
3. Click on Settings from the drop-down menu 
4. Click on Default browser from the menu on the left 
5. Click on the drop-down menu located in the Allow sites to be reloaded in Internet Explorer mode section



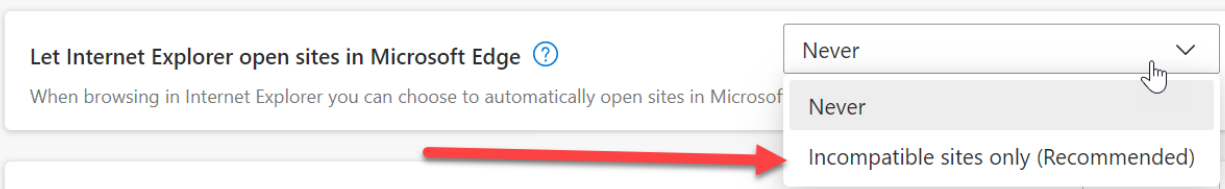
6. Select Allow
7. Select Allow
8. Click on Restart to restart your browser for the changes to take effect

For this setting change to take effect, restart your browser

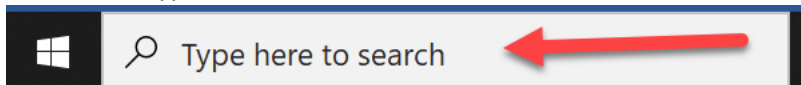


9. Click on the drop-down menu located in the Internet Explorer compatibility section

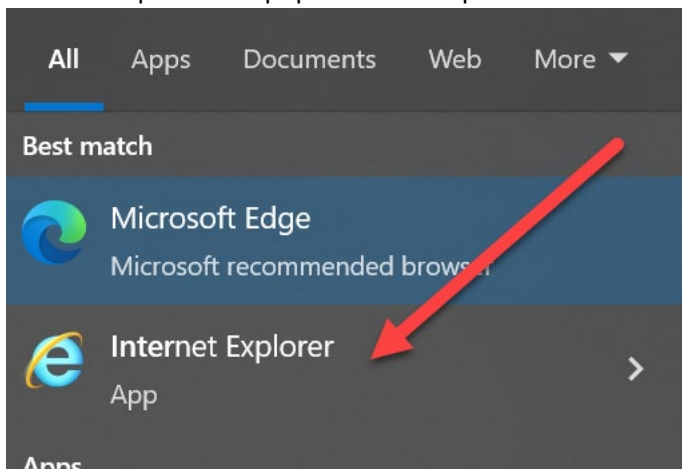
Internet Explorer compatibility



10. Select Incompatible sites only (Recommended)
11. You may now exit out of Edge
12. Click in the Type here to search box in the bottom left-hand corner of the screen



13. Type Internet into the box
14. Internet Explorer will populate as an option under Best match> Click on Internet Explorer



15. Go to: www.inghamisd.org in Internet Explorer (Do not click on this hyperlink in this document- it will open in your default browser instead of Internet Explorer if you do)
16. Scroll down to the bottom of the page and click on the Intranet Box



Intranet

- 17. Login using your district credentials if prompted
- 18. Click on Team Sites

SharePoint Home Archive Extranet **Intranet** Search **Team Sites** Web Services

Intranet



- 19. Locate the SharePoint site you access in the list and click on the Link
- 20. Click on Document on the left



- Home
- Document**
- Links
- Recent



- 21. Click on Return to classic SharePoint

Document

Links

Edit

Return to classic SharePoint



- 22. Click on the Library tab

BROWSE FILES **LIBRARY**



- 23. Click on Open in Explorer

Export to Excel

Open with Explorer

ect to
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ct & Export



- 24. This should now open your File Explorer and should be re-synced

Note: If any persist, please call the Help Desk at 517-244-1215

